



THE HYDERABAD CRICKET ASSOCIATION

(Affiliated to the board of Control Cricket in India)

Date: 01/10/2025

To,

All Interested Bidders

Subject: Submission of Proposals – Request for Proposals (RFPs) for Services

Dear Sir/Madam,

The Hyderabad Cricket Association (HCA) invites proposals in response to the enclosed Request for Proposals (RFPs) for various services for the BCCI Domestic Season 2025–26.

The **Scope of work** includes:

- Catering Services (General)
- 3 Star Hotel Catering Services
- Local Transportation Services
- Logistics Services – Kitbag Movement
- Air Ticketing Services
- Tent House Materials

1. **Submission Format**

Proposals must be submitted in two separate sealed envelopes

Envelope 1 – Technical Bid: Containing cover letter statutory documents and any other documents as specified in the RFP

Envelope 2 – Financial Bid: Containing the financial proposal, and all applicable financial details, duly signed and sealed.

2. **Address for Submission**

All proposals should be addressed to:

The Chief Executive Officer

Hyderabad Cricket Association

Uppal Stadium, Hyderabad – 500039

All your proposals shall be submitted at the Inward Section of HCA before due date.

Rajiv Gandhi International Cricket Stadium, Uppal, Hyderabad - 500 039 Telangana State

E-mail: hycricket@rediffmail.com, website: www.hycricket.org

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3. Key Dates

Last Date & Time for Submission of Proposals: 8th October 2025, 04:00 PM (IST)

Date & Time of Opening: 8th October 2025, 05:00 PM (IST)

(Only the Technical Bids will be opened initially. Financial Bids of only technically qualified bidders will be opened subsequently.)

4. General Conditions

- Incomplete, unsigned, or late submissions shall be summarily rejected.
- HCA reserves the right to accept or reject any or all proposals without assigning reasons.
- All statutory and eligibility requirements must remain valid during the contract period.
- We request your good office to kindly submit your proposals in strict adherence to the above instructions.

Performance Security Deposit for all RFP's (once Work Order is issued)

The successful bidder shall furnish a Performance Security Deposit equivalent to five percent (5%) of the contract value within, 15 days from the date of issue of the Letter of Acceptance/Work Order. The Performance Security Deposit shall be submitted in any of the following forms:

Bank Guarantee from a Scheduled Commercial Bank, in the prescribed format, valid up to the completion of the contract period plus [defects liability/warranty period] and an additional 60 days; Demand Draft/Banker's Cheque drawn in favor of HCA payable at (Details will be given)

The Performance Security is intended to secure the due performance of the contract and may be invoked/forfeited in case of default, non-performance, or breach of contractual obligations by the contractor. No interest shall be payable on the Performance Security Deposit. The Performance Security shall be released only after successful completion of the contract and fulfillment of all contractual obligations, including the defect liability/warranty obligations, as certified by the competent authority.

Payment Terms & Credit Period

Minimum Requirement

The bidder must offer a minimum credit period of 30 days from the date of acceptance of supply/raising of invoice whichever is later.



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2. Evaluation Weightage

In addition to quoted rates, credit terms shall also be considered during financial evaluation.

Bidders offering longer credit periods shall be given additional weightage as follows:

| <u>Credit Period Offered</u> | <u>Additional Weightage in Evaluation</u> |
|------------------------------|---|
| 30 days (minimum) | No additional weightage |
| 45 days | +2% weightage |
| 60 days or more | +4% weightage |

Illustration

If two bidders quote the same base price, the one offering longer credit terms will be given preference in evaluation by applying the above weightage.

Binding Nature

The credit period once committed in the bid shall be binding on the supplier/agency during the entire contract period.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan

Interim CEO



THE HYDERABAD CRICKET ASSOCIATION

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Request for Proposal (RFP) – Catering Services

The HCA invites proposals from reputed and experienced caterers for providing catering services for **HCA Matches/BCCI Domestic Season 2025-26** (District Players, League Matches, Probables, Practice Sessions, Seminars, Academy and Meetings) **to be held at various Grounds in Hyderabad as per BCCI Schedule.**

Scope of Work

Provide catering services during scheduled events as mentioned below :

- Buffet Breakfast to Players, Support staff, Officials – 60 to 80 per day for each match
- Buffet Lunch to Players, Support staff, Officials – 60 to 80 per day for each match
- Hi- Tea – 60 to 80 per day for each match
- After Match Snacks – 60 to 80 per day for each match
- Snacks for Practice Sessions – 50 to 60 no's
- Buffet Breakfast/Packed Breakfast to Staff – 20 to 30 per day for each match
- Buffet Lunch to Staff – 20 to 30 per day for each match
- HCA Official Meetings, Academy Players & Support Staff – Depending on requirement.

Ensure **timely service** across multiple venues as per event schedules (including BCCI fixtures). Provide necessary infrastructure such as **cheffing dishes, crockery, cutlery, buffet tables, fine cloth, and service staff.**

Ensure **hygiene, quality, and safety standards** at all times, compliant with **FSSAI guidelines**. Provide **backup arrangements** (manpower/equipment) to avoid service disruption.

3. Eligibility Criteria

a) General Requirements

- Minimum **3 years' experience** in catering business.
- Successfully catered at least **3 events with a minimum of 300 persons each** (preferably sports or institutional events).
- Entity type: **Company/Partnership/Proprietorship**, duly registered.
- Should not have been **blacklisted or terminated** by any government/reputed institution in the last 5 years.



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b) Financial Requirements

- Minimum average annual turnover of **₹50 Lakhs** in catering/hospitality services during the last two financial years.
- Submission of **audited accounts and IT returns** for proof.
- **Bank solvency certificate** of minimum ₹10 Lakhs.

c) Technical Requirements

- Experience in providing catering for **sports events, institutional programs, or large-scale functions**.
- Ability to manage **multiple venues simultaneously** as per schedule.
- Use of **biodegradable/food-grade packaging** for packed meals.
- Dedicated team of **chefs, supervisors, and service staff** trained in banquet/sports event catering.
- Must agree to conduct a **food tasting session** if shortlisted.

d) Statutory Requirements

- Valid **Food License (GHMC D&O)**.
- Valid **FSSAI License**.
- **PAN/TAN, GST Registration**.
- **Contract Labour License** (if applicable).
- **ESI/EPF registration** (if employing more than 20 staff).
- **Public liability insurance** covering food safety risks.
- All statutory clearances must remain valid during the contract period.

4. Submission of Proposal

Interested bidders must submit the following:

1. Cover letter with company profile.
2. Proof of eligibility (experience certificates, work orders, client references).
3. Audited financial statements & tax returns.
4. Statutory documents (Food License, FSSAI, PAN, GST, etc.).
5. **Proposed menus and rate card (buffet & packed meals) – Detailed Menu with specifications and rates for each.**
6. Details of manpower and infrastructure available.

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5. Evaluation Criteria

Proposals will be evaluated based on:

- **Eligibility compliance** (mandatory).
- **Experience & credentials** (20 marks).
- **Financial capacity** (20 marks).
- **Technical capability & infrastructure** (30 marks).
- **Quality & hygiene standards / food tasting** (30 marks).

Minimum qualifying score will be **70/100**.

6. Contractual Terms

- **Performance Security Deposit** (as per cover letter)
- **Penalty for delay/quality issues** (will be imposed as per terms).
- Authority reserves the right to **inspect kitchens** and facilities before/after award.
- Contract will be valid for the Domestic Season.
- Authority reserves the right to accept/reject any or all proposals without assigning reasons.

As mentioned in the cover letter, all your proposals shall be addressed to the CEO in the sealed envelopes and to be submitted at the Inward Section of HCA before due date i.e., before 8th Oct 2025 evening 4 pm.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan
Interim CEO



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3-Star Hotel Catering Services

Event: BCCI Domestic Season Matches (Ranji, Syed Mushtaq Ali Trophy & Vijay Hazare)

Provision of high-quality catering services (breakfast, lunch, dinner, snacks, beverages) for Home and Visiting cricket teams, support staff, match officials, and dignitaries. The menu will be tailored to Continental, South Indian, North Indian, and Mughlai cuisines as per team preferences.

Scope of Work

- Preparation of food in **3-Star or higher hotel kitchens** duly licensed by the Department of Tourism.
- Catering to **teams, officials, and dignitaries** at tournament venues.
- Provision of meals covering **Continental, South Indian, North Indian, and Mughlai cuisines**, with options for **nutritional/dietary customization** (e.g., non-vegetarian, vegetarian, vegan, gluten-free, diabetic-friendly, athlete-specific diets).
- Complete service including **crockery, cutlery, chafing dishes, table linen, service staff, logistics, and transport of food** to venues as required.
- Maintain **high standards of hygiene, food safety, and presentation** at all times.
- Ensure **timely delivery and service** as per match/event schedules.

Eligibility Criteria

a) General Requirements

- Food preparation must be done in kitchens of **3-Star or higher category hotels**.
- Minimum **3 years' experience** in catering to **sports teams, official delegations, corporate/VIP events, or similar high-profile gatherings**.
- Entity must be a registered **Company / Partnership / Proprietorship**.
- Should not have been **blacklisted or penalized** by any government/reputed organization in the last 5 years.
- Preference for entities holding **quality certifications** (ISO 22000, HACCP, or equivalent).

b) Financial Requirements

- Minimum **annual turnover of ₹1 Crore** in hospitality/banquet/catering services during the last two financial years.
- Submission of **audited financial statements and IT returns** for proof.
- **Bank solvency certificate** of at least ₹25 Lakhs.

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- Quotation must be **all-inclusive** (food preparation, service, logistics, manpower, taxes, etc.).

c) Technical Requirements

- Proven capability to serve **multi-cuisine menus** (Continental, Indian regional cuisines, Mughlai, etc.).
- Ability to provide **customized menus as per dietary/nutritional requirements** of athletes and dignitaries.
- Dedicated **F&B manager** for coordination with the association.
- Sufficient manpower with minimum **staff-to-guest ratio of 1:15** for service.
- Availability of **infrastructure**: hotel crockery, cutlery, chafing dishes, linens, etc.
- Must agree to conduct a **menu-tasting session** prior to contract award.
- Contingency arrangements for **emergency catering, manpower backup, and equipment redundancy**.

d) Statutory Requirements

- Valid **Hotel License**.
- Valid **FSSAI License**.
- **GST, PAN, TAN** registrations.
- **Fire & Safety Certificate** for hotel premises.
- **Public Liability Insurance** covering risks of food safety/accidents.
- **ESI/EPF compliance** where applicable.
- All statutory clearances must remain valid throughout the contract.

4. Submission of Proposal

Interested bidders must submit the following documents:

1. Cover letter with hotel profile.
2. Proof of eligibility (experience certificates, past work orders, references).
3. Audited financial statements & tax returns.
4. Bank solvency certificate.
5. Statutory licenses (Hotel License, FSSAI, GST, etc.).
6. Proposed menus and indicative rate card.
7. Details of manpower and service infrastructure.
8. Certifications (if any) in food safety/quality.
9. Specify Menu given by you and also Rates.



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| Cuisine Type | Meal Type | Approx. Qty (Plates/Day) | Rate per Plate (₹) | Total (₹) |
|-----------------------|--------------|-----------------------------|-----------------------|-----------|
| Continental | Breakfast | 50 to 60 Persons | | |
| Continental | Lunch/Dinner | 50 to 60 Persons | | |
| South Indian | Breakfast | 50 to 60 Persons | | |
| South Indian | Lunch/Dinner | 50 to 60 Persons | | |
| North Indian | Breakfast | 50 to 60 Persons | | |
| North Indian | Lunch/Dinner | 50 to 60 Persons | | |
| Mughlai | Lunch/Dinner | 50 to 60 Persons | | |
| Snacks & Beverages | Evening | 50 to 60 Persons | | |

Contractual Terms

- **Performance Security Deposit** (as per cover letter)
- **Penalty clause** will be added in WO for delay, poor quality, or deviation from agreed menu.
- **Authority's right to inspect hotel kitchen facilities** before/after award.
- Contract period: For the Specified events.
- The HCA reserves the right to accept/reject any proposal without assigning reasons.

As mentioned in the cover letter, all your proposals shall be addressed to the CEO in the sealed envelopes and to be submitted at the Inward Section of HCA before due date i.e., before 8th Oct 2025 evening 4 pm.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan
Interim CEO

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Local Transportation Services

The HCA invites proposals from reputed and experienced travel & transport agencies for Providing Transportation Arrangements in connection with the BCCI Domestic Season Tournament Matches, 2025-26 to be played at various grounds in Hyderabad.

1. Details of the Scope of work:

| SL NO | PARTICULARS | |
|-------|---|---|
| 1. | AC Bus (40-Seater) | a. Airport Pickup & Hotel Drop b. Hotel to Ground to Hotel c. Hotel Pickup & Airport Drop |
| 2. | 22-Seater AC Bus | a. Airport Pickup & Hotel Drop b. Hotel to Ground to Hotel c. Hotel Pickup & Airport Drop |
| 3. | 22-Seater Non-AC Bus (District Players) | Minimum 8 Hours & 80 KMS (Pickup from Venue to Allotted Ground & Back to Venue) |
| 4. | 4-Seater AC Vehicle | Minimum 8 Hours & 80 KMS |
| 5. | Innova Crysta - AC | Minimum 8 Hours & 80 KMS |
| 6. | Innova (Standard) - AC | Minimum 8 Hours & 80 KMS |
| 7. | MINI BUS/COACH (AC) Minimum 16 seats | Minimum 8 Hours & 80 KMS |
| 8. | LUGGAGE VAN (3 Ton Capacity) | Minimum 8 Hours & 80 KMS |

- The exact date and time wise schedule for the vehicles will be provided to the successful vendor before 24 hours of each match.
- All drivers shall be with minimum of 5 years driving experience in Hyderabad on particular class of commercial vehicles and with valid licences. All the drivers and helpers need to wear proper uniforms and shoes.
- Fuels, lubricants/spares as required for operation of Vehicles should be borne by the Suppliers only.
- Suppliers should have registered for providing the services under applicable laws, which includes tax and trade permits.

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- Ensure **timely pickup and drop** of teams, officials, and dignitaries from airports, hotels, stadiums, and other designated locations.
- Provide **24x7 coordination desk/helpline** during the contract period.
- Maintain **safety, comfort, and punctuality standards** at all times.
- Ensure **immediate replacement** in case of vehicle breakdowns.

Eligibility Criteria

a) General Requirements

- Minimum **3 years' experience** in providing travel and transport services to government institutions, corporates, or large-scale events.
- Proven experience in handling **sports delegations, corporate movements, or similar events.**
- Entity must be a registered **Company / Partnership / Proprietorship.**
- Agency should not have been **blacklisted by any government/reputed body in the last 5 years.**

b) Financial Requirements

- Minimum **annual average turnover of ₹50 Lakhs** in travel & transport services during the last 2 financial years.
- Submission of **audited financial statements & IT returns.**
- **Bank solvency certificate** of minimum ₹10 Lakhs.
- Bidder should not have **negative net worth** in the last financial year.

c) Technical Requirements

- **Drivers:**
 - Minimum **5 years' experience** in commercial driving.
 - Minimum **1 years' familiarity with Hyderabad & Secunderabad roads.**
 - Must wear **uniform, shoes, and ID card.**
 - Must be trained in **basic etiquette, defensive driving, and first-aid awareness.**
 - **Police verification mandatory.**
- **Vehicles:**
 - Must be **less than 5 years old** (maximum 7 years at the time of deployment).
 - Must be **air-conditioned, GPS-enabled, well-maintained, insured, fitness certified, with valid RTA permits.**
 - Each vehicle must carry **first-aid kit and fire extinguisher.**
 - Backup/replacement vehicle must be provided **within 30 minutes** in case of breakdown.

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d) Statutory Requirements

- Valid Trade License, PAN, GST Registration.
- Valid RTA permits for contract carriage/commercial operations.
- Compliance with ESI/EPF regulations where applicable.
- Declaration of no bankruptcy/insolvency or criminal conviction.

4. Submission of Proposal

Interested bidders must submit:

1. Cover letter with agency profile.
2. Proof of eligibility (client work orders, event references).
3. Fleet details (type, age, registration, insurance).
4. Driver details (experience, verification status).
5. Audited financial statements & IT returns.
6. Statutory documents (PAN, GST, RTA permits, etc.).
7. Bank solvency certificate.
8. Rate card for vehicle categories (buses, cars, vans, luggage vehicles).

TRANSPORT ARRANGEMENT FOR BCCI/HCA DOMESTIC SEASON MATCHES 2025-26

| SL NO. | PARTICULARS | | | RATE |
|--------|--|---|-------------------------------|------|
| 1. | AC Bus (40-Seater) | a. Airport Pickup & Hotel Drop b. Hotel to Ground to Hotel c. Hotel Pickup & Airport Drop | Lumpsum Lumpsum Lumpsum | |
| 2. | 22-Seater AC Bus | a. Airport Pickup & Hotel Drop b. Hotel to Ground to Hotel c. Hotel Pickup & Airport Drop | Lumpsum Lumpsum Lumpsum | |
| 3. | 22-Seater Non-AC Bus (District Players) | Minimum 8 Hours & 80 KMS (Pickup from Venue to Allotted Ground & Back to Venue) | Lumpsum Lumpsum Lumpsum | |
| 4. | 4-Seater AC Vehicle | Minimum 8 Hours & 80 KMS | Extra Hour Extra KMS | |
| 5. | Innova Crysta - AC | Minimum 8 Hours & 80 KMS | Extra Hour Extra KMS | |

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| | | | | |
|----|--|--------------------------|-------------------------|--|
| 6. | Innova (Standard)-AC | Minimum 8 Hours & 80 KMS | Extra Hour Extra KMS | |
| 7. | MINI BUS/COACH (AC) Minimum 16 seats | Minimum 8 Hours & 80 KMS | Extra Hour Extra KMS | |
| 8. | LUGGAGE VAN (3 Ton Capacity) | Minimum 8 Hours & 80 KMS | Extra Hour Extra KMS | |

Contractual Terms

- **Performance Security Deposit** (as per cover letter)
- **Penalty clause** for delay, vehicle breakdown without replacement, or non-compliance with standards.
- Vehicles and drivers subject to **inspection and verification** before deployment.
- Contract validity: BCCI Domestic Season 2025-26
- The HCA reserves the right to accept/reject any proposal without assigning reasons.

As mentioned in the cover letter, all your proposals shall be addressed to the CEO in the sealed envelopes and to be submitted at the Inward Section of HCA before due date i.e., before 8th Oct 2025 evening 4 pm.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan
Interim CEO



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Logistics Services (Kitbag Movement)

The HCA invites proposals from reputed and experienced logistics agencies for Logistic Services to Players Kitbags for BCCI Domestic Season Tournament Matches, 2025-26 to be held at various venues as per BCCI Schedule.

The scope includes safe, insured, and timely transportation of sports equipment across multiple venues by road and air.

- Transportation of sports kits, luggage, and related equipment for inter-city/inter-state locations as per event schedules.
- Handling of multi-modal logistics (road and air cargo), including packing, loading, unloading, and safe delivery.
- Provide GPS tracking of consignments with live status updates.
- Ensure mandatory transit insurance for all consignments.
- Guarantee delivery within 48 hours or minimum 24 hours prior to scheduled matches/events, whichever is earlier.
- Provide contingency plans for breakdowns, flight delays, or emergency diversions.
- Maintain strict standards for damage-free handling and stacking of sports goods.

Eligibility Criteria

a) General Requirements

- Minimum **3 years' experience** in logistics/transportation services, preferably for **sports goods, teams, or institutional clients**.
- Successfully executed at least **3 bulk logistics contracts** involving inter-city or inter-state movement.
- Entity must be a registered **Company / Partnership / Proprietorship**.
- Agency should not have been **blacklisted by any government/reputed organization in the last 5 years**.

b) Financial Requirements

- Minimum **annual turnover of ₹50 Lakhs** in logistics/transport services during the last 2 financial years.
- Submission of **audited financial statements, IT returns, and a bank solvency certificate (minimum ₹10 Lakhs)**.
- Bidder should not have a **negative net worth** in the last financial year.

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c) Technical Requirements

- Capability to provide **GPS-enabled tracking** for all consignments.
- Transit insurance covering **theft, fire, accident, natural calamities, and mishandling**.
- Proven ability to handle **multi-modal logistics (road & air cargo)**.
- Ability to ensure **timely delivery (within 48 hours, or minimum 24 hours prior to match schedule)**.
- Dedicated logistics team with **trained staff for loading, unloading, packaging, and movement**.
- Backup arrangements for **vehicle breakdowns, delayed cargo, or last-minute changes**.

d) Statutory Requirements

- Valid **Transport & Logistics Licenses/Registrations**.
- Valid **PAN, GST, and Trade License**.
- **RTA permits** for all commercial vehicles deployed.
- **Compliance with labour laws (ESI/EPF)** if directly employing staff.
- Declaration of **no bankruptcy/insolvency and no criminal convictions**.

4. Submission of Proposal

Bidders must submit the following:

1. Cover letter with company profile.
2. Details of past logistics projects (minimum 3 contracts) with references.
3. Fleet & infrastructure details (vehicles, cargo handling facilities).
4. GPS tracking system details and screenshots/reports.
5. Insurance policy details covering cargo.
6. Audited accounts, IT returns, and solvency certificate.
7. Valid statutory licenses and registrations.
8. Service plan, contingency plan, and proposed rate card – **Annexure A**

Contractual Terms

- **Performance Security Deposit** (as per cover letter)
- **Penalty clause** for delay, loss, or damage to goods.
- **Right to inspect vehicles & facilities** before award.
- Agency must maintain **dedicated liaison staff** during tournament duration.
- Contract validity: BCCI Domestic Season.
- The HCA reserves the right to accept or reject any proposal without assigning reasons.



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ANNEXURE - A

| S. No. | Description of Service | From Location | To (Metro/Non-Metro) | Unit (Per Trip / Per Bag) | Rate (INR) | Remarks |
|--------|-----------------------------------|------------------|----------------------|---------------------------|----------------------|----------------------|
| 1 | Transportation of kitbags by AIR | HYD | Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| | | | Non-Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| 2 | Transportation of kitbags by AIR | Returnable Basis | Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| | | | Non-Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| 3 | Transportation of kitbags by Road | HYD | Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| | | | Non-Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| 4 | Transportation of kitbags by Road | Returnable Basis | Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |
| | | | Non-Metro | 1 Per KG | <input type="text"/> | <input type="text"/> |

- Rates should be quoted as **all-inclusive** (fuel, tolls, handling, taxes, loading/unloading, driver charges, insurance, etc.).
- Please specify whether rates are **per trip, per km, or per bag**.
- Additional charges, if any (night halt, waiting, demurrage, etc.) must be clearly mentioned.
- Delivery timelines should ensure kitbags arrive at least **48 hours before the scheduled matches/events**.
- Separate sheets may be attached if needed.

As mentioned in the cover letter, all your proposals shall be addressed to the CEO in the sealed envelopes and to be submitted at the Inward Section of HCA before due date i.e., before 8th Oct 2025 evening 4 pm.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan

Interim CEO

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Tent House Materials (Hire Basis)

The HCA invites proposals from reputed and experienced tent house/material supply agencies for providing **temporary structures and allied materials** on hire basis in connection with the **BCCI/HCA Domestic Season Tournament Matches 2025-26** to be played at various grounds in Hyderabad.

1. Details of the Scope of Work:

| Sl No. | Particulars | QTY/ Size |
|--------|---|-----------|
| 1. | White Ceiling Tent 20/20 (400SFT) | 01 |
| 2. | Pipe Pandal Tent | 01 |
| 3. | Pagoda Tent | 01 |
| 4. | Side Screen for the tents 20/20 size | 01 |
| 5. | Tables with cloth & freels | 01 |
| 6. | Small Tent for Medical Team | 01 |
| 7. | Jumbo Cooler | 01 |
| 8. | Fiber Chairs | 01 |
| 9. | Hand Wash Tub | 01 |
| 10. | Hand Wash Stand | 01 |
| 11. | Almond Fan | 01 |
| 12. | Black Screen 20/20 | 01 |
| 13. | Green Synthetic Mat (per SFT) | 01 SFT |
| 14. | Round Tables with cloth & Freels | 01 |
| 15. | Side Wall | 01 |
| 16. | Banquet Chair with cloth & Ribbon | 01 |
| 17. | Mist Fans | 01 |
| 18. | Temporary Dressing Room (20x20 size) | 01 |
| 19. | 1ft Height Floor with Mat (20x20 size) | 01 |
| 20. | Side Ceiling Frames | 01 |
| 21. | 2-Seater Sofa | 01 |
| 22. | Platform with Mat (20x20 size) 1ft height | 01 |
| 23. | Working Tables (Wooden) | 01 |
| 24. | Mobile Toilet | 01 |
| 25. | Back Drop | 01 SFT |
| 26. | Barricading 5ft height | 01 SFT |

- Tent house skilled workers should be available in the Venue for setup, periodic maintenance, and dismantling.
- Supplier should have registered GST/ Other Tax and having all permits to provide the services.
- Contract License for contractor shall be obtained.

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- Ensure **quality, durability, and safety compliance**, including fire safety norms and structural stability.
- Provide **contingency arrangements** for weather-related or unexpected damages.
- Handle **multiple venues simultaneously** if required by the event schedule.
- Ensure timely delivery and removal of all hired materials.

Eligibility Criteria

a) General Requirements

- Minimum **3 years' experience** in supplying tent house materials for sports, cultural, corporate, or public events.
- Successfully executed at least **3 large-scale events with 500+ attendees**.
- Entity must be a registered **Company / Partnership / Proprietorship**.
- Agency should not have been **blacklisted or penalized** by any government/reputed organization in the last 5 years.
- Must provide **trained/skilled workforce** for all events.

b) Financial Requirements

- Minimum **annual turnover of ₹25 Lakhs** in tent house/material hire services during the last 2 financial years.
- Submission of **audited accounts, IT returns, and a bank solvency certificate (minimum ₹05 Lakhs)**.
- Bidder should not have **negative net worth** in the last financial year.

c) Technical Requirements

- Proven experience in supplying and maintaining: tents, pandals, chairs, barricades, temporary dressing rooms, flooring, lighting, stage platforms, and allied structures.
- Skilled workforce must handle **setup, periodic checks, and dismantling**.
- Must ensure **quality, durability, and safety compliance** (including fire safety norms).
- Must provide **contingency measures** for emergencies, damages, or adverse weather.
- Ability to **handle multiple large-scale events simultaneously**.

d) Statutory Requirements

- Valid **GST, PAN/TAN**.
- **Contract Labour License** mandatory if manpower is provided.
- Compliance with **local municipal regulations** for temporary structures.
- **Public liability insurance** covering accidents, damages, or injuries during events.
- **ESI/EPF compliance** for workers if applicable.

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4. Submission of Proposal

Bidders must submit:

1. Cover letter with agency profile.
2. Details of past projects (minimum 3 large-scale events) with references.
3. Fleet/inventory details (tents, chairs, barricades, flooring, lighting, stage platforms, etc. and Tent House Materials).
4. Skilled workforce details (number, experience, training).
5. Audited accounts, IT returns, and solvency certificate.
6. Statutory documents (GST, PAN, Trade License, Contract Labour License).
7. Service plan, including setup, maintenance, dismantling, and contingency arrangements.
8. Indicative rate card for materials and manpower.

SUPPLY OF TENT HOUSE MATERIALS FOR BCCI DOMESTIC SEASON MATCHES 2025-26

| Sl No. | Particulars | QTY/ Size | Rate per Day |
|--------|--|-----------|--------------|
| 1. | White Ceiling Tent 20/20 (400SFT) | 01 | |
| 2. | Pipe Pandal Tent | 01 | |
| 3. | Pagoda Tent | 01 | |
| 4. | Side Screen for the tents 20/20 size | 01 | |
| 5. | Tables with cloth & freels | 01 | |
| 6. | Small Tent for Medical Team | 01 | |
| 7. | Jumbo Cooler | 01 | |
| 8. | Fiber Chairs | 01 | |
| 9. | Hand Wash Tub | 01 | |
| 10. | Hand Wash Stand | 01 | |
| 11. | Almond Fan | 01 | |
| 12. | Black Screen 20/20 | 01 | |
| 13. | Green Synthetic Mat (per SFT) | 01 SFT | |
| 14. | Round Tables with cloth & Freels | 01 | |
| 15. | Side Wall | 01 | |
| 16. | Banquet Chair with cloth & Ribbon | 01 | |
| 17. | Mist Fans | 01 | |
| 18. | Temporary Dressing Room (20x20 size) | 01 | |
| 19. | 1ft Height Floor with Mat (20x20 size) | 01 | |
| 20. | Side Ceiling Frames | 01 | |
| 21. | 2-Seater Sofa | 01 | |

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| | | | |
|-----|---|--------|--|
| 22. | Platform with Mat (20x20 size) 1ft height | 01 | |
| 23. | Working Tables (Wooden) | 01 | |
| 24. | Mobile Toilet | 01 | |
| 25. | Back Drop | 01 SFT | |
| 26. | Barricading 5ft height | 01 SFT | |

Contractual Terms

- **Performance Security Deposit** (note below)
- **Penalty clause** for delay, poor quality, or non-compliance with safety standards.
- Right to inspect **materials, inventory, and workforce** before event deployment.
- Contract validity: **BCCI Domestic Season.**
- The HCA reserves the right to accept/reject any proposal without assigning reasons.

Performance Security Deposit

The successful bidder shall furnish a Performance Security Deposit equivalent to five percent (5%) of the contract value within, 15 days from the date of issue of the Letter of Acceptance/Work Order. The Performance Security Deposit shall be submitted in any of the following forms:

Bank Guarantee from a Scheduled Commercial Bank, in the prescribed format, valid up to the completion of the contract period plus [defects liability/warranty period] and an additional 60 days; Demand Draft/Banker's Cheque drawn in favor of HCA payable at (Details will be given)

The Performance Security is intended to secure the due performance of the contract and may be invoked/forfeited in case of default, non-performance, or breach of contractual obligations by the contractor. No interest shall be payable on the Performance Security Deposit. The Performance Security shall be released only after successful completion of the contract and fulfillment of all contractual obligations, including the defect liability/warranty obligations, as certified by the competent authority.

As mentioned in the cover letter, all your proposals shall be addressed to the CEO in the sealed envelopes and to be submitted at the Inward Section of HCA before due date i.e., before 8th Oct 2025 evening 4 pm.

For Hyderabad Cricket Association

Sd/-

Imtiaz Khan
Interim CEO

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Air Ticketing Services

Air Travel Arrangements for Players, Support Staff, Selectors, and Officials

The HCA invites proposals from reputed and authorized travel agencies for providing **air ticketing services** for HCA players, support staff, selectors, and officials during the BCCI Domestic Cricket Season 2025–26. Services include:

- Booking and issuing tickets at competitive rates
- Providing flexible booking options for last-minute changes
- Managing cancellations, rescheduling, and refunds
- Offering 24x7 customer support during travel days
- Handle **domestic and international(if needed) flight bookings** for teams, officials, and dignitaries.
- Manage **bulk ticketing** for multiple passengers per trip (up to 25 passengers(max) per trip).
- Ensure **timely ticket confirmation, itinerary management, and PNR tracking**.
- Provide **24x7 support** during travel days, including standby for emergency bookings, cancellations, or rescheduling.
- Transparent handling of **commission, cancellation, rescheduling, and incidental charges**.
- Process **refunds and changes efficiently**, as per airline and organizational policy.
- Optional: Provide **group travel insurance or travel assistance** for international trips.

Eligibility Criteria

a) General Requirements

- Must be an **IATA and/or IRCTC-approved travel agency** or an authorized travel provider.
- Minimum **3 years' experience** in handling **bulk, corporate, or sports team travel**.
- Agency must **not have been blacklisted** by any government or reputed organization in the last 5 years.
- Demonstrated capability to handle **multi-city, multi-passenger itineraries**.

b) Financial Requirements

- Demonstrated **financial capability** to handle bulk ticketing, cancellations, and refunds.
- Minimum **annual turnover of ₹50 Lakhs** in travel services during the last 2 financial years.
- Submission of **audited financial statements, IT returns, and bank solvency certificate (₹15 Lakhs)**.
- Agency should not have **negative net worth** in the last financial year.

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c) Technical Requirements

- Provide **24x7 dedicated support** during travel periods.
- Efficient handling of **cancellations, rescheduling, and last-minute bookings**.
- Ability to manage **electronic ticketing, itinerary updates, and PNR tracking**.
- Transparent declaration of **commission, cancellation, rescheduling, and incidental charges**.
- Optional: Experience in providing **group travel insurance or international travel assistance**.

d) Statutory Requirements

- Valid **PAN, TAN, GST registration**.
- Proof of **IATA and/or IRCTC approval/license**.
- Optional: Travel Agency License from Ministry of Tourism.
- Compliance with all applicable **regulatory and statutory requirements** for ticketing and refunds.

4. Submission of Proposal

Bidders must submit:

1. Cover letter with agency profile.
2. Proof of IATA/IRCTC approval and travel agency license.
3. Experience certificates for bulk/corporate/sports team travel.
4. Audited financial statements, IT returns, and bank solvency certificate.
5. Details of 24x7 support infrastructure and contact personnel.
6. Proposed commission, cancellation, rescheduling, and incidental charge structure.
7. Optional: Details of group travel insurance/international travel assistance provided.

| Sl. No | Category of Traveler | Class of Travel | Est. No. of Tickets | Airfare (Rs.) | Management Fee (₹)/ Service Fee(Rs.) | Remarks |
|--------|----------------------|-----------------|---------------------|---|--------------------------------------|---------|
| 1 | Players | Economy | 15 | As per actual airline fare at the time of booking | Quote per ticket (See note below) | |
| 2 | Support Staff | Economy | 06 | | | |
| 3 | Selectors | Economy | 01 or 02 | | | |
| 4 | HCA Officials | Economy | if needed | | | |
| | Total | | | | | |

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Contractual Terms

- **Performance Security Deposit** (Note below)
- **Penalty clause** for delayed ticketing, cancellations, or mishandling.
- Agency must maintain **dedicated personnel for coordination** with the association.
- Contract period: **BCCI Domestic Season 2025-26**, extendable based on performance.
- The HCA reserves the right to **accept/reject any proposal** without assigning reasons.
- **Support Service:** Agency must provide a 24x7 helpline/point of contact during travel days.

Note 1: Since fares are dynamic and vary based on travel date, sector, and airline, bidders are required to quote only their service fee per ticket (separately for domestic travel). Airfare will be charged on actuals at the time of booking. The quoted service fee shall remain fixed for the duration of the contract period and shall cover booking, rescheduling, cancellation assistance, and 24x7 support.

As such, Airfare = Charged as per actual airline cost on booking date.

Service fee = Fixed amount/ticket or % of ticket cost.

Note 2: Performance Security Deposit

The successful bidder shall furnish a Performance Security Deposit equivalent to five percent (5%) of the contract value within, 15 days from the date of issue of the Letter of Acceptance/Work Order. The Performance Security Deposit shall be submitted in any of the following forms:

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The Performance Security is intended to secure the due performance of the contract and may be invoked/forfeited in case of default, non-performance, or breach of contractual obligations by the contractor. No interest shall be payable on the Performance Security Deposit. The Performance Security shall be released only after successful completion of the contract and fulfillment of all contractual obligations, including the defect liability/warranty obligations, as certified by the competent authority.

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